

COMO PREENCHER A PLANILHA

1. Colocar o nome da revista
2. Incluir o Indexador caso não tenha percentil
3. Preencher o campo referente ao Percentil da WoS: Fator de Impacto (JIF) – Clarivate/Web of Science (JCR)

a. Acesso institucional somente:

Acesso CAFe: <https://www.periodicos.capes.gov.br/index.php/acesso-cafe.html>

b. Colocar UFU (ou outra ICT) e enviar

The screenshot shows the 'Portal de Periódicos da CAPES' website. At the top, there are logos for 'gov.br' and 'CAPES', along with navigation links like 'Órgãos do Governo', 'Acesso à Informação', 'Legislação', and 'Acessibilidade'. A user is logged in, indicated by an 'Entrar' button. The main heading is 'Acesso CAFe'. Below it, there is a date 'Publicado em 12/08/2020 19h41' and social media sharing icons. The text explains that this option allows remote access to CAPES content for institutions. It states that the service is provided by participating institutions, and users must verify their username and password with their institution's IT or library team. It also mentions that for identification via CAFe, the institution must adhere to the service provided by the Rede Nacional de Ensino e Pesquisa (RNP), and provides a link to a 'Tutorial' for more information. Below the text is the 'cafe' logo, which includes the text 'comunidade acadêmica federada'. A search bar contains the text 'UFU - UNIVERSIDADE FEDERAL DE UBERLÂNDIA'. At the bottom of the search bar is a blue button labeled 'Enviar'.

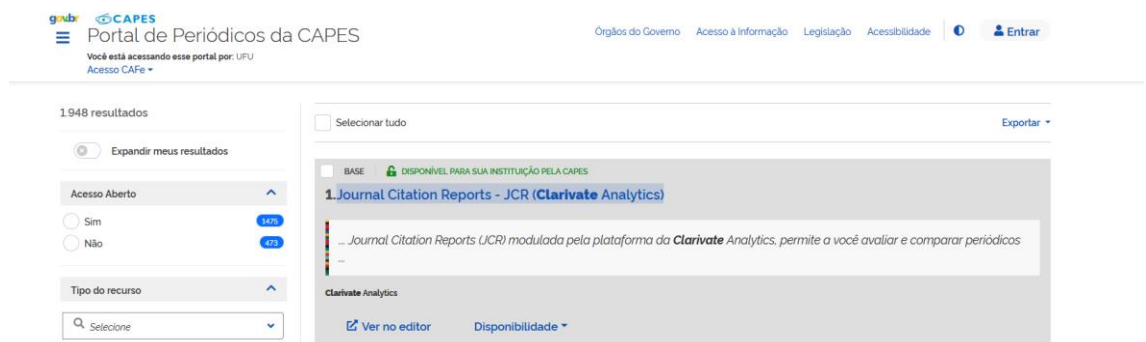
c. Colocar e-mail e senha institucional

The screenshot shows a login form for UFU (Universidade Federal de Uberlândia). At the top, it says 'Acesso pela instituição:' followed by the UFU logo and 'UNIVERSIDADE FEDERAL DE UBERLÂNDIA'. Below this, there is a label 'Seu email @ufu.br' and a text input field containing 'roberta.tmelo'. Underneath is a label 'Senha' and a password input field with masked characters. There is a checkbox labeled 'Salvar meu login' which is currently unchecked. At the bottom of the form is a blue button labeled 'Entrar'. Below the button is a link that says 'Recuperar senha'.

d. Após mude no campo de buscar tudo, por buscar Bases e digite: Clarivate e clique na lupa.



e. Depois acesse um dos links: **Journal of Citation Reports - JCR (Clarivate Analytics / Thomson Reuters)**. Primeiro Link geralmente.



f. Após clique em ver no editor.



g. Você conseguirá acessar a página referente a busca (Caso apareça algum erro nessa etapa, limpe os cookies e histórico de navegação do seu navegador e reinicie o processo) e deve digitar o nome da revista ou ISSN:

Clarivate

Journal Citation Reports™

Journals Categories Publishers Compare My favorites Sign In Register

The world's leading journals and publisher-neutral data

Journal name/abbreviation, ISSN/eISSN, category, publisher, country/region

Already have a manuscript?

Find relevant, reputable journals for potential publication of your research using Manuscript matcher.

Match my manuscript

h. Exemplo abaixo:

Clarivate

Journal Citation Reports™

Journals Categories Publishers Countries/Regions Compare My favorites Sign In Register

Home > Journal profile

SCIE Year 2024

Favorite Export

Scientific Reports

Open Access since 2011

ISSN 2045-2322

EISSN 2045-2322

JCR ABBREVIATION: SCI REP-UK

ISSN ABBREVIATION: Sci Rep

Journal information

EDITION: Science Citation Index Expanded (SCIE)

CATEGORY: MULTIDISCIPLINARY SCIENCES

LANGUAGES: English

REGION: ENGLAND

1ST ELECTRONIC JCR YEAR: 2011

Publisher information

PUBLISHER: NATURE PORTFOLIO

ADDRESS: HEIDELBERGER PLATZ 3, BERLIN 14197, GERMANY

PUBLICATION FREQUENCY: 1 issue/year

i. Continue na mesma página do item 2 e arraste até o meio da página, onde estará o Rank by Journal Impact Factor e incluir o JIF percentile (Exemplo = 81,9)

Rank by Journal Impact Factor

Journals within a category are sorted in descending order by Journal Impact Factor (JIF) resulting in the Category Ranking below. A separate rank is shown for each category in which the journal is listed in JCR. Beginning in 2023, ranks are calculated by category. [Learn more](#)

CATEGORY

MULTIDISCIPLINARY SCIENCES

25/135

JCR YEAR	JIF RANK	JIF QUARTILE	JIF PERCENTILE	
2024	25/135	Q1	81.9	
2023	25/134	Q1	81.7	

Rank by JIF before 2023 for MULTIDISCIPLINARY SCIENCES

EDITION

Science Citation Index Expanded (SCIE)

JCR YEAR	JIF RANK	JIF QUARTILE	JIF PERCENTILE	
2022	22/73	Q2	70.5	
2021	19/74	Q2	75.00	
2020	17/72	Q1	77.08	
2019	17/71	Q1	76.76	

4. Preencher o Percentil SCOPUS (CiteScore da Scopus) (Elsevier/Scopus).

a. Vá em: <https://www.scopus.com/sources> e pesquise a revista pelo nome.

b. Selecione Title e em seguida digite o nome da revista em Enter Title

The screenshot shows the Scopus Preview Sources page. At the top, there's a navigation bar with 'Scopus Preview', 'Author Search', 'Sources', and buttons for 'Create account' and 'Sign in'. The main heading is 'Sources'. Below it, a search bar is set to 'Title' with a dropdown menu showing 'Scientific Reports' selected. A 'Find sources' button is to the right. Below the search bar, a list of results is shown, including 'European Space Agency (Scientific and Technical Reports) ESA STR', 'Scientific Reports', and 'ASEAN Journal of Scientific and Technological Reports'. A message 'CiteScore 2024 has been released' is also visible. On the left, there's a 'Filter refine list' section with 'Apply' and 'Clear filters' buttons, and 'Display options' including 'Display only Open Access journals' and 'Counts for 4-year timeframe'. The main results table shows 48,833 results. The table has columns for 'Source title', 'CiteScore', 'Highest percentile', 'Citations 2021-24', 'Documents 2021-24', and '% Cited'. The first two results are: 1. 'Ca-A Cancer Journal for Clinicians' with CiteScore 1154.2, Highest percentile 99%, Citations 121.190, Documents 105, and % Cited 94. 2. 'Foundations and Trends in Machine' with CiteScore 202.9, Highest percentile 99%, Citations 3.450, Documents 17, and % Cited 88.

Scopus Preview

Author Search Sources ? Create account Sign in

Sources

Title Enter title Scientific Reports Find sources

European Space Agency (Scientific and Technical Reports) ESA STR

Scientific Reports

ASEAN Journal of Scientific and Technological Reports

CiteScore 2024 has been released

Filter refine list

Apply Clear filters

Display options

☐ Display only Open Access journals

Counts for 4-year timeframe

☒ No minimum selected

☐ Minimum citations

48,833 results

Download Scopus Source List Learn more about Scopus Source List

All Export to Excel Save to source list

View metrics for year: 2024

Source title	CiteScore	Highest percentile	Citations 2021-24	Documents 2021-24	% Cited
1 Ca-A Cancer Journal for Clinicians	1154.2	99% 1/415 Oncology	121.190	105	94
2 Foundations and Trends in Machine	202.9	99%	3.450	17	88

c. Veja o Highest percentile (Exemplo = 89)


Scopus Preview

[Author Search](#)
[Sources](#)
[?](#)
[🏠](#)

Create account

Sign in

Sources

Title

▼ Enter title

Find sources

Title: Scientific Reports x

CiteScore 2024 has been released. [View CiteScore methodology](#) x

Filter refine list

Apply Clear filters

Display options

☐ Display only Open Access journals

Counts for 4-year timeframe

☒ No minimum selected

1 result

[Download Scopus Source List](#)
[Learn more about Scopus Source List](#)

☐ All ▼
 [Export to Excel](#)
[Save to source list](#)

View metrics for year: 2024 ▼

Source title ▼	CiteScore ▼	Highest percentile ▼	Citations 2021-24 ▼	Documents 2021-24 ▼	% Cited ▼
☐ 1 Scientific Reports Open Access	6.7	89%	658,772	98,257	75

- Preencha as colunas ano (2021-2025), situação (publicado/aceito), se está no Lattes (sim – para que a planilha preencha a pontuação e o somatório automaticamente) e a referência completa do trabalho.